

PROFESSIONAL CERTIFICATE IN HIGHER EDUCATION LEADERSHIP & MANAGEMENT (PCHELM)

Higher education plays a significant societal role, especially when relevant institutions offering higher education subscribe to its societally sustainable responsibility. For this to be realised, whatever the circumstances, the role of top management and administrators in a higher education institution (HEI) is critical. Arguably, these administrators need to adapt to a changing milieu of processes, regulations, and expectations by focusing on specific missions for their students and staff, consequently promoting innovative partnerships with their stakeholders within and beyond their institution.

The modules and enrichment activities of PCHELM are designed with the profile of Malaysian higher education leaders and administrators in mind to provide a systematic way to make sense of the complexities of the higher education system and challenges unique to their institution.

PCHELM consists of **five (5) modules**:

- **Higher Education and Development**
- **Funding and Financing**
- **Institutional Governance and Management**
- **Leadership**
- **Quality Assurance and Accreditation**



DELIVERY MODE

Hybrid (virtual and physical)



PARTICIPANTS

Academic and administrative staff in Malaysian HEIs and higher education providers; and

Grade 48 to 54 or any other equivalent position (academic and administrative staff)



IMPORTANT DATES

Registration : Before 30 April 2023

Payment : Before 30 April 2023

Programme Duration : June - September 2023



FEE

The registration fee is RM 5,000.00* per participant inclusive of:

Sales & Service Tax (SST)

Seminar package and materials

Accommodation for onsite sessions

*RM5,000.00 from the total cost of RM10,000.00 is borne by AKEPT



REGISTRATION



SCAN HERE

<https://bit.ly/PCHELM>

CONTACT

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PROGRAMME STRUCTURE

MODULE: HIGHER EDUCATION AND DEVELOPMENT

Sub-module: <ul style="list-style-type: none">A refresher on higher educationHigher education for collective prosperityThe Malaysian higher education ecosystem	Instructor: <ul style="list-style-type: none">Prof. Emeritus Tan Sri Dato’ Dzulkifli Abdul Razak Rector, International Islamic University MalaysiaDr. Wan Chang Da Chief Executive Officer, The HEAD Foundation, SingaporeDr. Doria Abdullah Senior Lecturer, School of Education, Universiti Teknologi Malaysia	Delivery Mode: Online (virtual): 16 hours Week 1 (4 June - 10 June) Week 2 (11 June - 17 June) Week 3 (18 June - 24 June)
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MODULE: FUNDING AND FINANCING

Sub-module: <ul style="list-style-type: none">Higher Education Funding and FinancingFinancial Management in Higher EducationFinancial Sustainability of Higher Education Institutions	Instructor: <ul style="list-style-type: none">Ts. Dr. Rohayati Mohd Isa, C.A. (M) Director, National Higher Education Research Institute (IPPTN), Universiti Sains Malaysia (USM); Former USM Bursar; and Former Chairperson Malaysia Public University BursarDr. Anwar Allah Pitchay Senior lecturer, School of Management, USMMr. Mohd Hairay Md Yusof Bursar, National Defense University of Malaysia; Former Operation Officer, Pacific Bank Berhad; and Former Head of Finance, Seberang Perai City Council, Penang	Delivery Mode: Online (virtual): 16 hours Week 4 (25 June - 1 July) Week 5 (2 July - 8 July) Week 6 (9 July - 15 July)
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- Reflection 1:**
- Higher Education and Development**
 - Funding and Financing**

- Delivery Mode:**
- Onsite (physical)*: 24 hours (8 hours/day)
 - 3 days of training at IPPTN, USM, Penang
- Week 7 (16 July - 22 July)

MODULE: INSTITUTIONAL GOVERNANCE AND MANAGEMENT

Sub-module: <ul style="list-style-type: none">Good Institutional Governance and Management PracticePolicy Formulation and InterpretationRegulatory Requirement and Good Governance	Instructor: <ul style="list-style-type: none">Emeritus Professor Dato' Dr. Morshidi Sirat Emeritus Professor, National Higher Education Research Institute (IPPTN), Universiti Sains Malaysia (USM); Former Director-General of Higher Education, Ministry of Higher Education (MOHE)Dr. Muhammad Muftahu Senior Lecturer, IPPTN, USMDr. Mohamed Ali Abdul Rahman Adjunct professor, IPPTN, USM; Former Director, Private Higher Education Institution (PHEI) Governance Division, MOHEMs. Mazula Sabudin Former Registrar, National Defense University of Malaysia (UPNM); Former Registrar, Universiti Malaysia Kelantan (UMK); and Former Director of Student Enrolment Management Division (UPU) MOHE	Delivery Mode: Online (virtual): 16 hours Week 8 (23 July - 29 July) Week 9 (30 July - 5 Aug) Week 10 (6 Aug - 12 Aug)
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MODULE: LEADERSHIP

Sub-module: <ul style="list-style-type: none">Academic personal, interpersonal and cognitive leadership capabilities: Generic and role-specific academic managerial leadershipCase studies and leadership career track: Leadership performance effectivenessLeadership focus areas	Instructor: <ul style="list-style-type: none">Professor Dato' Dr. Norzaini Azman Deputy Director-General of Higher Education (Academic & Development), Ministry of Higher EducationAssociate Professor Dr. Norazharuddin Shah Abdullah Deputy Director, Higher Education Leadership Academy (AKEPT), Ministry of Higher EducationDr. Majid Ghasemy Senior lecturer, National Higher Education Research Institute (IPPTN), Universiti Sains Malaysia (USM)	Delivery Mode: Online (virtual): 16 hours Week 11 (13 Aug - 19 Aug) Week 12 (20 Aug - 26 Aug) Week 13 (27 Aug - 2 Sept)
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- Reflection 2**
- Institutional Governance and Management**
 - Leadership**

- Delivery Mode:**
- Onsite (physical)*: 24 hours (8 hours/ day)
 - 3 days of training at AKEPT, Bandar Enstek, Negeri Sembilan
- Week 14 (13 Sept - 15 Sept)

MODULE: QUALITY ASSURANCE AND ACCREDITATION

Sub-module: <ul style="list-style-type: none">Concept of Quality Assurance in Higher EducationQuality Assurance Requirement in the Malaysian ContextStrategic Internal Quality Management	Instructor: <ul style="list-style-type: none">Mrs. Norasikin Yahya Director , MQA Training Centre, MQAMr. Mohamad Dzafir Mustafa Senior Director (Policy Development and Expertise), MQA.Assoc. Prof. Ts. Dr. Sharipah Ruzaina Syed Aris Dean, Faculty of Education, UiTMDr. Hazman Shah Abdullah Former Deputy Chief Executive Officer (Quality Assurance), Malaysian Qualifications Agency (MQA)	Delivery Mode: Onsite (physical) / Online (virtual): 24 hours Week 15 (17 Sept - 23 Sept)
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Total (Teaching hours/ weeks)	136 Hours	15 Weeks
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